



MOORELAND HILL SCHOOL

Educating Middle School Students Since 1930

ADMISSIONS PROCESS:

The four step admissions process includes:

- Family visits campus during an Open House or a private tour.
- Family submits required application forms and financial aid forms, if requesting aid.
- Student visits the campus for one full day.
- Student and family interview with the Director of Admissions or Headmaster.

ADMISSIONS DOCUMENTATION:

A complete admissions application package includes:

- Part A - General Information, Part B - Parent Questionnaire, Part C - Student Questionnaire
- Official transcripts from current and previous schools
- Teacher recommendations
- \$40 application fee

The priority deadline for first round review of admissions applications is February 15. Applications received after February 15 are reviewed on a rolling basis throughout the year.

ADMISSIONS TESTING:

All students seeking admission must take an admissions test administered by the school. The school administers portions of the Educational Records Bureau CTP IV test. A group test is usually offered on the first Saturday in February. Call the school office at 860.223.6428 to confirm the scheduled date. After the February test date, testing is done on a rolling basis throughout the school year.

DECISION NOTIFICATION:

Letters of notification for first round admissions applications are sent out on March 1.

RESERVATION DEPOSIT:

The school must receive the completed enrollment contract and the \$1,000 reservation deposit by April 1 in order to reserve space and enroll a student. Contracts received after that date will be reviewed subject to availability of space.



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FINANCIAL AID GUIDELINES

For those families planning to apply for financial aid, please refer to the following guidelines:

- The Mooreland Hill School financial aid program is a need-basis only. In order to be eligible for financial aid, a family must file a *Parents Financial statement (PFS)*, with the *School Scholarship Service (SSS)*, Princeton, NJ, each academic year. Please visit www.nais.org/financialaid/sss to begin the process.
- In addition to filing the form above, persons financially responsible for the candidate are required to submit their current *IRS Form 1040* and *W-2* forms prior to February 15. In general, it is the position of this school that divorced or separated parents retain the obligation to contribute to the education of their children whether or not there is a legal agreement between them to do so. Both natural parents should, therefore, provide the financial information requested by the school. If there are extenuating circumstances as to why this cannot be done, please advise the school.
- Filing does not guarantee financial aid; however, recipients may feel comfortable that financial aid will continue unless there has been a significant increase in family income.
- Any questions relative to the qualifications for financial aid may be addressed to the Director of Admissions.
- Financial aid decisions are made by the Mooreland Hill School Scholarship Committee.

MOORELAND HILL SCHOOL does not discriminate on the basis of race, religion, gender, or national or ethnic origin in the administration of its educational policies, admissions policies, scholarship and financial aid program, athletic and other school programs.



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CONFIDENTIAL TEACHER RECOMMENDATION

Applicant's Name:

First

Last

Applying For:

Grade

Year

This student is applying for entrance to Mooreland Hill School. Your comments will help us evaluate this candidate and determine if Mooreland Hill is a good match. Please fill out this form and mail to:

Mooreland Hill School
166 Lincoln St.
Kensington, CT 06037-1198

Attn: Director of Admissions

Thank you for your prompt response to this request for information.

PART A: GENERAL INFORMATION

How long have you known this student and in what context?

First words that come to mind to describe this student:

Please summarize this student's overall profile, including academics, overall performance in relation to his or her ability, working relationships with other students and adults, strengths or weaknesses that should be noted, special interests or talents.

Please comment on the parent / school relationship:



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PART B: ENGLISH TEACHER'S EVALUATION (To be completed by applicant's current English teacher.)

Please evaluate the student on the following criteria:

		Above Grade Level	At Grade Level	Below Grade Level
VOCABULARY	Oral			
	Written			
READING	Speed			
	Accuracy			
	Ability to draw inferences			
	Ability to move from literal to figurative interpretations			
WRITING	Sentence structure			
	Clarity of style			
	Ability to organize ideas in a logical sequence			
	Spelling			
	Punctuation			

	Most Exceptional	Excellent (Top 10%)	Very Good	Average	Below Average
Ability to follow directions					
Ability to work independently					
Academic achievement					
Academic growth potential					
Classroom conduct					
Concern for others					
Creative and original thinker					
Integrity and honesty					
Intellectual curiosity					
Level of perseverance					
Organizational skills					
Personal initiative					
Self confidence					
Works effectively in groups					

Name: _____ Date: _____
 School: _____ School Phone: _____



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PART C: MATH TEACHER'S EVALUATION (To be completed by applicant's current math teacher)

Textbook used this year; anticipated number of chapters that will be completed / total number of chapters in the textbook:

Describe the student's mastery of the material thus far:

Your recommendation for the student's math class next year would be:

Please evaluate the student on the following criteria:

	Most Exceptional	Excellent (Top 10%)	Very Good	Average	Below Average
Ability to follow directions					
Ability to work independently					
Academic achievement					
Academic growth potential					
Classroom conduct					
Concern for others					
Creative and original thinker					
Integrity and honesty					
Intellectual curiosity					
Level of perseverance					
Organizational skills					
Personal initiative					
Self confidence					
Works effectively in groups					

Name: _____

Date: _____

School: _____

School Phone: _____



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RECORDS RELEASE FORM

To: _____
Applicant's current school

Street

City State Zip

Re: _____
Applicant

The student listed above has applied for admission to Mooreland Hill School. In order to give this application consideration, Mooreland Hill School has requested the following information:

- A copy of the student's complete transcripts, records and evaluations, including grade reports from the current school year
- Standardized test results, including most recent CMT results
- Any other documents that you deem appropriate

Please send this information and a copy of this form to:

Mooreland Hill School
166 Lincoln St.
Kensington, CT 06037-1198

Attn: Director of Admissions

Thank you for your prompt response to this request.

PARENTAL AUTHORIZATION:

I authorize the school to release this information to the Admissions Office of Mooreland Hill School and to permit the school staff to speak with the Mooreland Hill School staff as deemed appropriate by Mooreland Hill School.

Date

Signature of Parent / Guardian